

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 23 JUNE 2015**

Councillors (Voting) Berryman, Christophides (Chair), Gallagher (Vice-Chair), Hare, McShane and Stennett

Non-Voting Representatives: Colin Marr and Nigel Willmott

Also present:

Emma Dagnes – Interim Chief Executive, Alexandra Palace
Dorota Dominiczak – Director of Finance, Alexandra Palace
Kevin Bartle –Assistant Director of Finance, LB Haringey
Natalie Layton – Clerk, LB Haringey

And 1 member of the public

An annual Board members induction session was held prior to the meeting and attended by Councillors Christophides, McShane and Stennett

**MINUTE
NO.**

SUBJECT/DECISION

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| <p>APBO01.</p> | <p>FILMING AT MEETINGS</p> <p>Noted.</p> |
| <p>APBO02.</p> | <p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Gordon Hutchinson and Councillor Adam Jogee. An apology for lateness was received from Councillor Gallagher.</p> |
| <p>APBO03.</p> | <p>URGENT BUSINESS</p> <p>The Chair advised that there was one late item of urgent business relating to Board Members' appointment to the Alexandra Palace Trading Company (APTL) Board of Directors.</p> <p>RESOLVED that the late item be considered under item 9 below.</p> |
| <p>APBO04.</p> | <p>DECLARATIONS OF INTERESTS</p> <p>Councillor Hare declared a personal interest as Chair of the Alexandra Park Allotments Association, a member organisation of the Alexandra Palace and Park Consultative Committee.</p> |
| <p>APBO05.</p> | <p>QUESTIONS, DEPUTATIONS OR PETITIONS</p> <p>None.</p> |

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| <p>APBO06.</p> | <p>MINUTES</p> <p>a. <u>Alexandra Palace and Park Board</u></p> <p>The unrestricted minutes of the Alexandra Palace and Park Board held on 28 April 2015 were confirmed as an accurate record of the proceedings and signed by the Chair.</p> <p>The following minutes had not been available and would be considered at the next meeting:</p> <p>b. Alexandra Park and Palace Advisory Committee – 9 June 2015</p> <p>c. Joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee – 9 June 2015</p> <p>d. Alexandra Palace and Park Consultative Committee – 9 June 2015</p> <p style="text-align: right;">Action: Clerk</p> <p><i>Clerk's note – Councillor Gallagher arrived at 19:35hrs</i></p> |
| <p>APBO07.</p> | <p>INTERIM CHIEF EXECUTIVE UPDATE</p> <p>RECEIVED the report of the Interim Chief Executive, Emma Dagnes, as laid out in the report (pages 1-2 of the supplementary agenda pack) who drew Members' attention to paragraph 9 detailing the earlier dates of 31 May and 31 July for publication of accounts in 2017/18.</p> <p>NOTED, in response to a concern raised about the Palace having to meet the earlier deadlines for submission of accounts, that end of year figures were available from the end of March and the timelines given in the report went some way in preparing for next year's tighter timelines.</p> <p>RESOLVED that</p> <p>a. the contents of the report, outlining the process previously adopted to review the 2014/15 annual accounts, be noted;</p> <p>b. the Finance, Resources and Audit Committee (FRAC) be delegated responsibility to review the accounts for the financial year 2015/16;</p> <p>c. the audited accounts for the financial year 2015/16 will be reviewed by the Finance, Resources and Audit Committee prior to their presentation to the Board in July 2016.</p> |
| <p>APBO08.</p> | <p>AUDITED ACCOUNTS AND ANNUAL REVIEW</p> <p>RECEIVED the Alexandra Palace Charitable Trust Finance Report and Annual Review, introduced by Dorota Dominiczak, Director of Finance and Resources, Alexandra Palace as laid out on pages 3-33 of the supplementary agenda pack).</p> <p>NOTED</p> |

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- a. the concern that the financial contributions made by the London Borough of Haringey (LBH) had not been included in the £0.55m grants on page 25 of the review (page 19 of the agenda pack). It was explained that the accounting system had been different for the 2014/15 financial year and the £2m funding from LBH had been disclosed as 'revenue support' but would be included as a grant from April 2015;
- b. the following amendments were agreed:
 - under Colin Marr - the word 'from' should be replaced with 'until' on page 27 of the annual review (p.20 of agenda pack);
 - members of the Board should be categorised as either voting or non-voting rather than 4 different categories;
 - pages 34 & 35 should display 'Balance Sheet' and 'Cash Flow' titles;
- c. note 20 on page 47 of the review (p.30 of the agenda pack), was felt to be unclear its explanation of the figure of £51,032,000, which was revenue support but could be interpreted as income to the reader and should be amended for clarity;
- d. comments from the Board included:
 - the positive step from LBH to provide the Palace with a financial grant rather than a loan which was expected to be repaid;
 - the importance of presenting the accounting information so that it was clear that funds raised would be supporting regeneration of the Palace and not debt repayment;
 - the Director of Regeneration, Tot Brill, would work with the Friends of Alexandra Palace Theatre to draft an artistic policy specifying the educational and theatrical use of the Theatre. Heritage Lottery Fund (HLF) would be part of the process, and whilst not a condition of the funding, the importance of the Theatre's use as a commercial business had been recognised by HLF.

RESOLVED that

- a. **the Alexandra Palace Charitable Trust Finance Report and Annual Review be noted and amendments made further to the discussion recorded above;**
- b. **the Director of Finance and Resources, Alexandra Palace and the Assistant Director of Finance, LB Haringey be delegated authority to agree explicit wording for accompanying note 20 within the annual accounts;**
- c. **the final version of the Annual Accounts and Annual Review be presented at the next meeting for final approval.**

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| <p>APBO09.</p> | <p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p><u>Appointment of Board Members to the Alexandra Palace Trading Company Board</u></p> <p>RECEIVED the verbal report from Emma Dagnes, Interim Chief Executive, Alexandra Palace, explaining that subject to formal legal and financial clarification, which would be presented at the next meeting, the Board was required to appoint 4 members (with proportional political representation of 3:1) as Directors of the Alexandra Palace Trading Company for the municipal year 2015/16.</p> <p>REASON FOR URGENCY: Confirmation of Board Member appointment was required prior to the APTL Finance and Resources Committee meeting on 2 July 2015, where APTL members would be appointed to the Finance and Resources Committee (FRAC) .</p> <p>RESOLVED that Councillors Berryman, Christophides, Hare and Stennett be appointed as Directors of the Alexandra Palace Trading Company with immediate effect for the municipal year 2015/16 and until the first meeting of the Alexandra Palace Trading Company 2016/17.</p> |
| <p>APBO10.</p> | <p>FUTURE MEETINGS</p> <p>NOTED the following dates:</p> <p>15 July 2015 22 September 2015 17 November 2015 16 February 2016</p> |
| <p>APBO11.</p> | <p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED to exclude the press and public from the meeting for items 12 & 13, as they were likely to contain exempt information as defined in Section 100a of the Local Government Act 1972; Paragraph 2 – information which is likely to reveal the identity of any individual and Paragraph 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).</p> |
| <p>APBO12.</p> | <p>MINUTES</p> <p>The exempt minutes of the meeting held on 28 April 2015 were confirmed as a correct record and signed by the Chair.</p> |
| <p>APBO13.</p> | <p>ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p><u>Audit Review of Alexandra Palace Trading Limited Financial Statements</u></p> <p>RESOLVED to note the update on the audit review of the Alexandra Palace Trading Limited Financial Statements</p> |

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The meeting ended at 20:50 hrs

COUNCILLOR JOANNA CHRISTOPHIDES

Chair